

## ANNEXURE C

### APPLICATION PROFORMA FOR GRANT FOR MASJID CONSTRUCTION

| APPLICANT DETAILS                            |  |                        |                  |                             |
|--|--|------------------------|------------------|-----------------------------|
| S.No   | Particulars  |                        |                  | Remarks                     |
| 1  | Name of the applicant  |                        |                  |                             |
| 2  | Father's Name  |                        |                  |                             |
| 3  | Address of the Applicant (Including PIN Code)  |                        |                  |                             |
| 4  | Mobile Number  |                        | Alternate Number |                             |
| 5  | e-mail ID  |                        |                  |                             |
| DETAILS OF THE MASJID                        |  |                        |                  |                             |
| 6  | Name of Masjid   |                        |                  |                             |
| 7  | Address of the Masjid  |                        |                  |                             |
| 8  | Total Land area of the Masjid  |                        |                  |                             |
| 9  | Total built up area  |                        | No. of floors    |                             |
| 10   | Whether Masjid Intizamia Committee made?   |                        | YES              | or NO                       |
| 11   | If Yes, Details of members   |                        |                  |                             |
|  | S.No.  | Name and Father's name | Mobile Number    | Role (Chairman/Member/secy) |
|  |  |                        |                  |                             |
|  |  |                        |                  |                             |
|  |  |                        |                  |                             |
| 12   | Who chooses the committee?   |                        |                  |                             |
| 13   | If any other committee claims right for management?  |                        | YES              | or NO                       |
| 14   | If, Yes, Name and Mobile Number of Person  |                        |                  |                             |
| DETAILS OF THE MUSLIM POPULATION AND MASJIDS |  |                        |                  |                             |
| 14   | Number of Muslim Households in the area whom the Masjid caters/ will cater   |                        |                  |                             |
| 15   | If new construction, where do the Muslim's Currently Pray?   |                        |                  |                             |
|  | Distance from the proposed new Masjid?   |                        |                  |                             |
| 16   | <b>Reasons for construction of new Masjid</b>  |                        |                  |                             |
|  | The existing Masjid is too less and there is a need for constructing the new Masjid in the area.   |                        |                  |                             |
|  | The proposed new masjid is too far from the Masjid where the residents of proposed new Masjid area reside and there is a need for new Masjid in the area |                        |                  |                             |
|  | Other reasons (please explain)   |                        |                  |                             |

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|   |  |  |             |  |
|---|--|--|-------------|--|
|   |  |  |             |  |
| <b>DETAILS OF THE EXPENDITURE</b>                                   |  |  |             |  |
| 17  | Total Estimate of the Masjid construction/Repair                             |  |             |  |
| 18  | Amount already spent   |  |             |  |
| 19  | Amount available as unspent balance or savings                               |  |             |  |
| <b>DETAILS OF THE INCOME</b>  |  |  |             |  |
| 20  | Average Monthly Collection from charity and other sources                    |  |             |  |
| 21  | Total annual income from alternative sources and special occasions (EID etc) |  |             |  |
| <b>DETAILS OF THE LAST YEAR INCOME &amp; EXPENDITURE</b>            |  |  |             |  |
| 22  | Total income for last year (Attach statement)                                |  |             |  |
| 23  | Total expenditure during last year (Attach statement)                        |  |             |  |
| 24  | Total Savings as on date (In Rupees)   |  |             |  |
| <b>DETAILS OF THE MASJID BANK ACCOUNT (Attach 1 year statement)</b> |  |  |             |  |
| 27  | Name of account Holder   |  |             |  |
|   | Account Number (Full)  |  |             |  |
|   | Bank Name  |  | Branch Name |  |
|   | IFSC   |  | MICR        |  |

We swear that the details mentioned above are true and correct to our knowledge and belief and based on the record and nothing has been concealed therein. Any information proven wrong later on shall give right to the Board to take legal action against the applicants/signatories.

Sign. Of Chairman Masjid Committee  
Secretary/Treasurer  
Name:

Signature of  
Name:

Signature of the applicant

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Note:

1. The account must be in the name of the Masjid/Masjid Committee and copy of passbook and bank statement of 1 year must be attached.
2. Income and expenditure statement for the last 2 years should be duly verified and a copy attached.
3. Copy of resolution on selection/election of committee.
4. Details of bi-monthly electricity bills for last 1 year shall be attached.

**Report of Rent Collector:**

The undersigned visited the Masjid mentioned in the above application and hereby submit my report as

| S.No.   | Particulars   | Remarks         |
|---|---|-----------------|
| 1.  | Whether Information mentioned above is correct?   | Yes or No       |
| 2.  | Whether the committee is true representative of the Muslim population?                                  | Yes or No       |
| 3.  | Whether any other committee claims management of the Masjid?  | Yes or No       |
| 4.  | Whether the Muslims in area are of capable of Constructing masjid on their own?                         | Yes or No       |
| 5.  | Whether there is actual need for a new Masjid based on distance or space constraint in existing Masjid? | Yes or No or NA |
| 6.  | Whether the case is recommended for GRANT?  |                 |
| Recommended   |   | Not-Recommended |
| Signature of Rent Collector:<br>Name of Rent Collector: |   |                 |

**Report of Estate Officer:**

Based on the application and the report of the Rent Collector, the application along with the requisite documents is forwarded to the CEO Punjab Waqf Board, Chandigarh as

| RECOMMENDED  | NOT-RECOMMENDED |
|--|-----------------|
| Signature & Stamp of Estate Officer<br>Name of Estate Officer: |                 |