

## ANNEXURE A

### APPLICATION PROFORMA FOR AID FOR MASJID

APPLICANT DETAILS				
S.No	Particulars			Remarks
1	Name of the applicant			
2	Father's Name			
3	Address of the Applicant (Including PIN Code)			
4	Mobile Number		Alternate Number	
5	e-mail ID			
DETAILS OF THE MASJID				
6	Name of Masjid			
7	Address of the Masjid			
8	Total Land area of the Masjid			
9	Total built up area		No. of floors	
10	Whether Masjid Intizamia Committee made?			YES or NO
11	If Yes, Details of members			
	S.No.	Name and Father's name	Mobile Number	Role (Chairman/Member/secy)
12	Who chooses the committee?			
13	If any other committee claims right for management?			YES or NO
14	If, Yes, Name and Mobile Number of Person			
DETAILS OF THE MUSLIM POPULATION				
14	Number of Muslim Households in the area whom the Masjid caters			
15	Average number of daily Muqtaddi's (Excluding Friday & special days)			
16	Average no. of Muqtaddi's on Friday			
DETAILS OF THE RECURRING EXPENDITURE				
17	Salary of Imam (In Rs)			
18	Monthly Electricity Bill (Average of last 1 year (Attach Photocopies)			
19	Any other recurring expenses (Water/sweeper etc)			
DETAILS OF THE INCOME				
20	General Collection			
21	Collection from Friday Prayers			
22	Collection on special occasions (EID etc)			
24	Income from other sources (Attached shop/Land etc)			
DETAILS OF THE LAST YEAR INCOME & EXPENDITURE				
25	Total income for last year (Attach statement)			
26	Total expenditure during last year (Attach statement)			
27	Total Savings as on date (In Rupees)			
DETAILS OF THE MASJID BANK ACCOUNT (Attach 1 year statement)				
27	Name of account Holder			
	Account Number (Full)			
	Bank Name		Branch Name	
	IFSC		MICR	

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We swear that the details mentioned above are true and correct to our knowledge and belief and based on the record and nothing has been concealed therein. Any information proven wrong later on shall give right to the Board to take legal action against the applicants/signatories.

We further solemnly affirm that the funds raised are not sufficient for maintenance of the Masjid and Muslims in the area are poor and incapable of making more contribution.

Sign. Of Chairman Masjid Committee  
Name:

Signature of Secretary/Treasurer  
Name:

Signature of the applicant

Note:

1. The account must be in the name of the Masjid/Masjid Committee and copy of passbook & 1 year account statement must be attached.
2. Masjid committee must be properly selected/elected (Attach resolution)
3. Income and expenditure statement for the last 2 years should be duly verified and a copy attached.
4. Details of bi-monthly electricity bills for last 1 year shall be attached.

### **Report of Rent Collector:**

The undersigned visited the Masjid mentioned in the above application and hereby submit my report as

S.No.	Particulars	Remarks
1.	Whether Information mentioned above is correct?	Yes or No
2.	Whether the committee is true representative of the Muslim population?	Yes or No
3.	Whether any other committee claims management of the Masjid?	Yes or No
4.	Whether the Muslims in area are of capable of maintaining masjid on their own?	Yes or No
5.	Whether the case is recommended for AID?	
Recommended		Not-Recommended
Signature of Rent Collector:		
Name of Rent Collector:		

### **Report of Estate Officer:**

Based on the application and the report of the Rent Collector, the application along with the requisite documents is forwarded to the CEO Punjab Waqf Board, Chandigarh as

RECOMMENDED	NOT-RECOMMENDED
Signature & Stamp of Estate Officer	
Name of Estate Officer:	