

## ANNEXURE B

### APPLICATION PROFORMA FOR AID FOR MADRASSA

APPLICANT DETAILS				
S.No	Particulars			Remarks
1	Name of the applicant			
2	Father's Name			
3	Address of the Applicant (Including PIN Code)			
4	Mobile Number		Alternate Number	
5	e-mail ID			
DETAILS OF THE MADRASSA				
6	Name of Madrassa			
7	Address of the Madrassa			
8	Total Land area of the Madrassa			
9	Total built up area		No. of floors	
10	Whether Madrassa Intizamia Committee made?			YES or NO
11	If Yes, Details of members			
	S.No.	Name and Father's name	Mobile Number	Role(Chairman/Member/secy)
12	Who chooses the committee?			
13	If any other committee claims right for management?			YES or NO
14	If Yes, Name and Mobile Number of Person			
DETAILS OF THE BENEFICIARY POPULATION				
14	Number of Muslim Households in the area			
15	Total Number of Students in the Madrassa			
16	Details of the Students			
	From District		From Punjab	Outside Punjab
	Availing residential facility (Total)		Availing residential facility (Belonging to Punjab)	
DETAILS OF THE RECURRING EXPENDITURE				
17	Salary of Teachers (In Rs)			
18	Monthly Electricity Bill (Average of last 1 year (Attach Photocopies)			
19	Residential facility expenses (Food etc)			
20	Any other recurring expenses (Water/sweeper etc)			
DETAILS OF THE INCOME				
20	General Collection including Charities etc			
21	Collection from Friday Prayers			
22	Collection on special occasions (EID etc)			
24	Income from other sources (Attached shop/Land etc)			
DETAILS OF THE LAST YEAR INCOME & EXPENDITURE				
25	Total income for last year (Attach statement)			
26	Total expenditure during last year (Attach statement)			

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DETAILS OF THE MADRASSA BANK ACCOUNT (Attach 1 year statement)				
27	Name of account Holder			
	Account Number (Full)			
	Bank Name		Branch Name	
	IFSC		MICR	

DETAILS OF THE TEACHERS				
S.No	Name & Father's name	Address & Mobile No.	Qualification	Salary paid
COURSES AND SUBJECTS TAUGHT				
COURSES TAUGHT		SUBJECTS TAUGHT		

We swear that the details mentioned above are true and correct to our knowledge and belief and based on the record and nothing has been concealed therein. Any information proven wrong later on shall give right to the Board to take legal action against the applicants/signatories.

We further solemnly affirm that the funds raised are insufficient for smooth functioning of the Madrasa and Muslims in the area and other well wishers are incapable of making further contributions to maintain and run the Madrasa.

Sign. Of Chairman MADRASSA Committee  
Name:

Signature of Secretary/Treasurer  
Name:

Signature of the applicant

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Note:

1. The account must be in the name of the Madrassa/Madrassa Committee. (Attach copy of passbook and one year bank statement).
2. Madrassa Committee must have been duly elected/selected (Attach resolution copy)
3. Income and expenditure statement should be duly verified and a copy attached.

**Report of Rent Collector:**

The undersigned visited the MADRASSA mentioned in the above application and hereby submit my report as

S.No.	Particulars	Remarks
1.	Whether Information mentioned above is correct?	Yes or No
2.	Whether the committee is true representative of the Institution?	Yes or No
3.	Whether any other committee claims management of the Madrassa?	Yes or No
4.	Whether the Committee/institution is capable of self financing?	Yes or No
5.	Whether the case is recommended for AID?	
Recommended		Not-Recommended
Signature of Rent Collector: Name of Rent Collector:		

**Report of Estate Officer:**

Based on the application and the report of the Rent Collector, the application along with the requisite documents is forwarded to the CEO Punjab Waqf Board, Chandigarh as

RECOMMENDED	NOT-RECOMMENDED
Signature & Stamp of Estate Officer Name of Estate Officer:	